

O.C.C. Board Meeting Minutes

March 4, 2021 – 7PM

Attendees (Via Zoom): Don Otis, Dorothy Sansom, Chris Amber, Larry Headley, Larry Schmidt, Donna Gray & John Kugler

Website Review Report

The OCC membership was invited to provide feedback on our proposed update of the club's website. Six members provided feedback to the outline provided.

Based upon the feedback, we are recommending:

There be no password protected Member Only section within the website.

There should be consistency with the footers at the bottom of each page. Right now the committee feels there should be a "Home" and "Contact Us" link and would rely on Marty's input (**back button?**) as to what else should consistently be in the footer section.

A group photo of members will be taken and included in the About Us section.

The About Us section includes a page with member "mug shots" with their name appearing below. Members have the option of opting out of this section.

Two members indicated that they preferred the "mug shots" be located in a Member Only section. One of those indicated they would participate if it ended up in the public viewing area.

Any link to SmugMug or other 3rd party will open separately and not close the OCC website.

We will not list the officers and board members in the site nor key leadership positions.

Under Resources we will not list club assets (laptop, projector, scanner, Color Munki calibrator, Wolverine film to digital converter).

The board/club members will need to decide who is going to maintain the following areas of the website:

Selecting the photo for the opening page.

Calendar

Posting of Club and Board minutes

Keeping the Resources page current.

Receiving member applications and processing

Responding to "Contact Us" inquiries
Posting competition winners in SmugMug
Posting of recorded Programs
Consider creating a You Tube Channel for program content instead.

John Kugler suggested that members be thanked for their feedback and to let them know it was appreciated.

After discussion ceased on website review, John Kugler signed off from meeting.

Discussion regarding Membership Booklet

Various means of "hot links" to quickly find sections of the book and / or website. Using the index as links.

Thoughts about returning to Methodist College for meetings.

FYI: Email from Eva reference Methodist College availability

It is already decided that the college will open and go back to "normal" as it was this fall.

The administrator who was in charge to rent out the classrooms left the college. No replacement yet.

At this point it is unknown if they will let "outsiders" use the classrooms.

We also don't know if the classroom will be free again. It was a kind of courtesy from Dean Tickle since three club members were working at the college (now two as Dorothy is retired).

COVID Community Criteria – will wait for more information.
Methodist College criteria – will wait for Methodist College decisions.
Hybrid Physical/Zoom meetings?

From Treasurer Larry Schmidt

An unexplained \$8.72 deposit in the Club bank's account. Decision made to let it ride for now and see if it takes care of itself.

Club administration:

Fidelity bond on board

Regarding fidelity bond, motion made (Don Otis) to spend up to \$100.00 for premium for \$10,000.00 policy. Motion carried.

General liability coverage for club

Regarding general liability bond, motion made (Don Otis) to spend up to \$300.00 for premium for million-dollar liability policy. Motion carried.

Discussion about an annual report to Membership:

Checking account balance
Income/Expense summary
Summary of club award winners
Summary of N4C award winners
Summary of past programs
Plans for 2022

Possibility of a two-tier photo contest system. Master and novice photographers. No decision. Follow up with Allen Kurth.

Bylaws Review:

Extensive discussion. (Copy of latest version of Club bylaws from Chris Amberg to be included.)