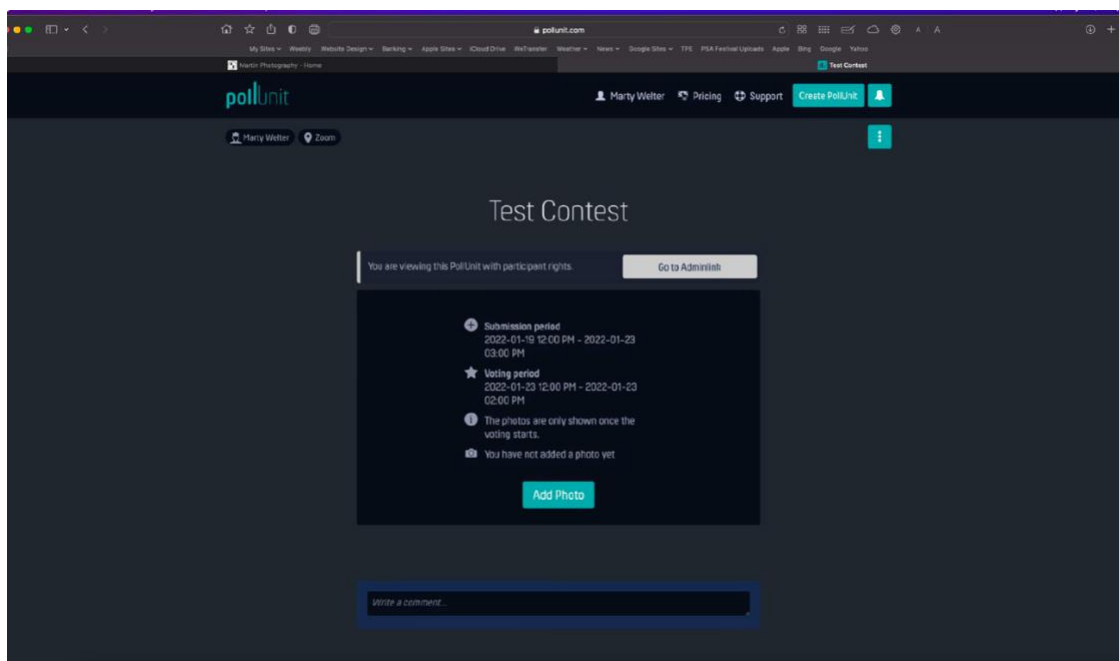
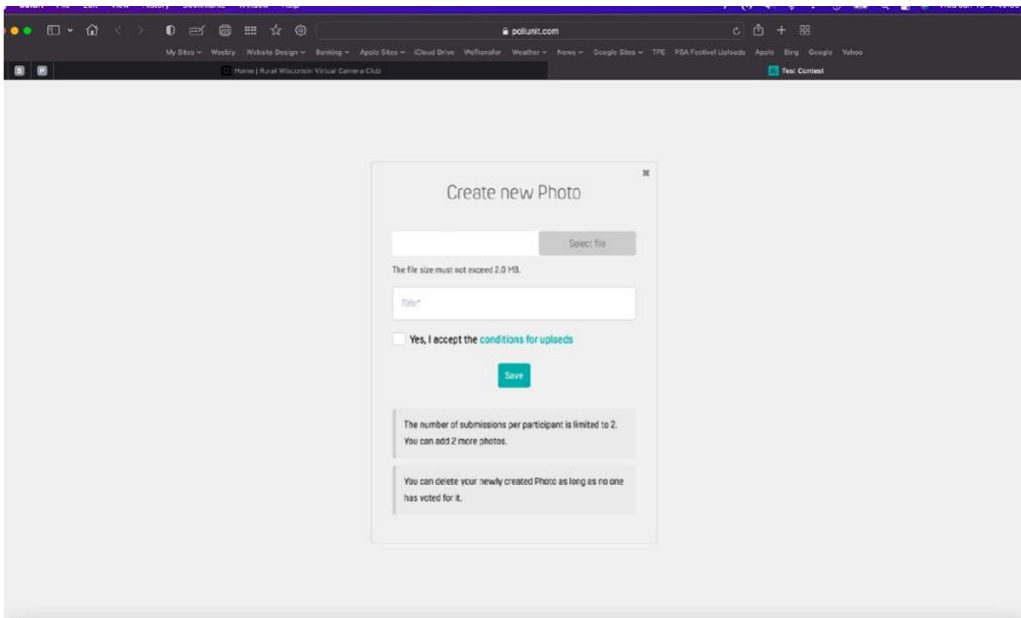


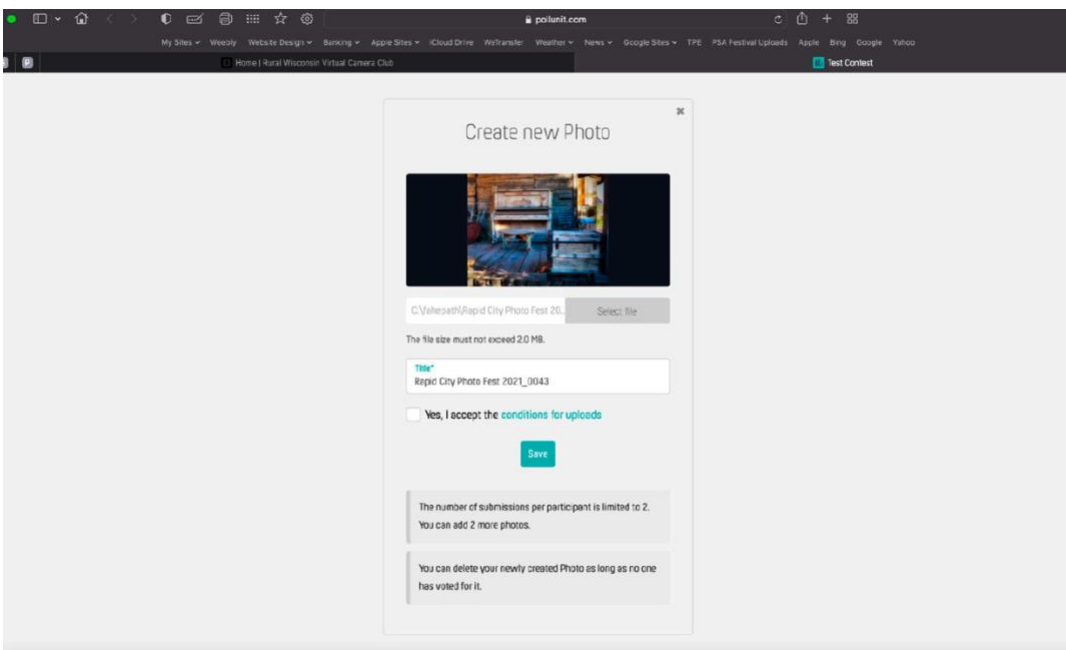
## Show & Tell Using PollUnit A Participant Workflow

- Image preparation:
  - Images should be a maximum of 1920 pixels on the long side.
  - Image size is limited to maximum 750 kb
  - Smaller images may not project well.
- You will receive an email with the link to PollUnit Show & Tell.
  - Click on the link in your email
  - The link will give you the time period you are allowed to upload your images.
  - You will need to load photos one at a time as described below.
  - Click “Add Photo” to begin uploading images.





- Click “Select File” and locate the photo you wish to add.
- Once you have your file> click “Upload”



- Give Image a Title that starts with your three initials and then a number.
  - i.e., Nancy Ann Johnson would be NAJ-1
- Insert your name as “Photographer”
- Accept the Conditions> Save

- To add another photo, repeat the above steps and increase the number following your initials.
- Remember, while you can add up to ten (10) photos, if you are wanting feedback from members, please limit your submissions to two or three photos.

- Review all the images to make sure they are correct.
- When finished, simply close your browser.